

# Westchester County EMS Advisory Board (EAB)

## Notes from the September 10, 2013 Meeting

Location: Department of Emergency Services

Daniel Blum	A
Cullen, John	E
Dawson, David	X
Dewey, Stephen	X
Faucher, Roland	X
Kalish, Chris	A
Maddalo, Anthony, MD	X
Marello, Steven	E
Nigro, Emil, MD	E
Ochs, Adam	X

Volk, Michael	X
Wacha, Jennifer	X

### Legend

X = attended

A = absent

E = excused

G = Guest

Chairman Faucher called the meeting to order at 1835 hours. With the limited number of members in attendance the chairman requested that the attendance records be reviewed and vacancies be filled for those not meeting the minimum attendance requirements.

### **REMSCO:**

Chief Volk provided a brief update from the last REMSCO meeting that was held on June 27, 2013 at DES. During the meeting the REMSCO voted and approved the Transfer of Operating Authority (TOA) for Park Ambulance, d.b.a. American Medical Response to Medic East Corporation, d.b.a. Medic East (NYS Agency Code # 7040).

The REMSCO election of officer was conducted at the current slate will remain in office:

- Joseph Barca, Chair
- James O'Connor, Vice Chair
- Caesar Perez, Treasurer
- Dr. Tim Haydock, Secretary

### **Old Business:**

#### Bylaws:

Discussion was held on the previous bylaw changes that were discussed and email following the April meeting. Steve Dewey made a motion to accept the proposed updates and seconded by Adam Ochs. The membership unanimously approved the bylaw update.

Article V of the bylaws shall now read:

*ARTICLE V: Meetings. The rules of parliamentary procedure, as contained in Robert's Rules of Order, shall govern meetings of the Board. The Board shall meet a minimum of four (4) times per calendar year. One meeting must be in the month of November during which, by a*

*majority vote consisting of the members present, a meeting schedule for the next twelve (12) months will be set and published. Meetings shall be held on the second Tuesday of the month at 6:30 P.M. at the Westchester County Department of Emergency Services, 4 Dana Road, Valhalla, NY or at a place to be determined by the Board. Special meetings of the Board may be called at a time and place designated by the Chairperson of the Board. Board members shall be notified at least five business days in advance. In order for the Board to officially conduct its business, a quorum of the voting membership shall consist of a minimum of five (5) members present at the Board meeting.*

*All meetings of the Board are to be open meetings, unless the Board has designated the meeting in Executive Session.*

Attendance Requirement: Any Board member whom has three (3) unexcused absences from meetings of the Board shall result in a presumption that the member has resigned. The Chairperson shall proceed to fill any vacancy so created by making notification to the County Executive's Office (This is accomplished by providing documentation to the DES liaison)

**EAB Initiatives:**

Chairman Faucher stated he did not receive the requested input related to the request to assist in identifying key issues that should be addressed in an *EMS Officer Awareness* training curriculum that is being developed.

A suggestion was made to complete this assignment via email and the EAB membership can contribute and comment on the suggested curriculum topics. Chairman Faucher stated the assignment must be completed prior to the next scheduled meeting. Chairman Faucher will reach out to Chris Kalish and see if the list he previously created can be distributed and utilized to initiate the encourage a dialog.

**Mass Evacuation Transportation Unit (METU)**

Chief Volk provided an update on the METU purchase process. The specification and final build sheet is being reviewed. Once the build sheet is approved the vendor estimated a 90 day turnaround time for completion.

**New Business:**

DC Wacha provided the DES report to the membership:

New DES initiatives include the development of the following:

- In follow-up to lessons learned from the Boston bombing, Blast Injury Treatment bags will be added to the MCI trailers. The bags include multiple tourniquets and haemostatic hemorrhage control bandages.
- On September 26, 2013 from 0900-1300 hours there will be a Shared Services program at the County Center in White Plains.

- The DES roof repair is scheduled to begin in October 2013.
- Over the summer there was a Homeland Response Forces Exercise held at DES. The exercise included the participation of hundreds of military personnel responding to a simulate MCI involving injured and contaminated individuals.
- EMS training to date in 2013 included over 3,700 hours of training and over 1,755 individuals.
- The next Westchester County Airport disaster exercise is scheduled for May 3, 2014.

The meeting was adjourned at 1928 hours. The next meeting on the EAB is scheduled for November 12, 2013 1830 hours at DES.

mkv